

Ref: -EUB/FDE/RE.M.N/2023/23

Date: 05.05.2023

## Office of the Registrar NOTICE

### Review Meeting of Teaching Performance Evaluation, Spring-2023

This is for information of all concerned teachers of European University of Bangladesh that, the **Review Meeting of Teaching Performance Evaluation, Spring-2023** will be held on **24<sup>th</sup> & 25<sup>th</sup> May, 2023** according to the schedule given below:

| Schedule : Review Meeting |  |                          |          |                     |
|---------------------------|--|--------------------------|----------|---------------------|
| SN                        | Name of the Department                                 | Date & Day               | Time     | No. of Participants |
| 1.                        | Civil, Business, THM & Economics, LAW, English and IPE | 24-05-2023,<br>Wednesday | 10:30 am | 34+17+10+8+12+12=93 |
| 2.                        | EEE, Textile, CSE, Physics, Chemistry and Mathematics  | 25-05-2023,<br>Thursday  | 10:30 am | 24+12+19+5+6+11=77  |

### Room # 723

The departmental chairpersons and the concerned teachers are requested to attend the meeting as per above mentioned schedule.



05/05/2023

**Md. Eunusur Rahman**  
Registrar

European University of Bangladesh

### CC

1. Treasurer
2. Proctor
3. Chairman & Acting chairman of the Department (Civil Engg., Associate Dean Business Administration and Director FDE, Textile Engg., EEE, CSE, IPE, Law, English, THM, Economics, Mathematics, Physics and Chemistry)
4. Additional Registrar (I & C-II)
5. Director External Relations
6. Controller of Examination
7. Legal Adviser
8. Manager, Co-ordination Cluster I
9. Director, Planning and Development
10. Director, Admission
11. Director, Procurement and Inventory
12. Chief Medical Officer
13. Deputy Librarian
14. Manager, Accounts (Cluster I & II)
15. Deputy Controller, Exam, Cluster -II
16. Deputy Director Admission
17. Sr. ICT Officer – with the advice to bring the matter in EUB website.
18. Asst. Controller of Exam, Cluster -I
19. Sr. Coordinator Officer and Incharge (Cluster-II)
20. Coordinator Officer and Incharge (Cluster-III) & all departmental coordinator officers
21. Assistant Manager, Module Archive and Library
22. Personal Assistant to Hon'ble Chairman (BoT), EUB
23. Sr. P.S to Vice Chairman & Registrar – (with the advice to bring the matter to the kind notice of ( Hon'ble Vice-Chairman)
24. P.S to VC – (with the advice to bring the matter to the kind notice of Hon'ble VC), EUB.
25. Logistic Officer and Security Officer
26. Notice Board
27. Office File

**Mailing Address :**

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