Ref: - EUB/FDE/OR.T.P.N./2023/18   September 26, 2023
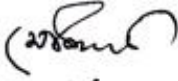
Office of the Registrar
<u>Notice</u>

This is for information to all concerned that an **Orientation and Training Program** will be organized on **04th & 05th October, 2023 at Room # 606 (5th Floor),** for the faculty members' recruited from **1st April, 2023 to 01st October, 2023** of European University of Bangladesh.

The program will be started at **10:30 am** and will continue till **02:00 pm.**

All the newly recruited faculty members' & resource persons are advised to attend the program accordingly.

26.09.2023

Md. Eunusur Rahman
Registrar
European University of Bangladesh

<u>CC</u>
1. Treasurer
2. Proctor
3. Associate Dean Business Administration and Director FDE
4. Chairman & Acting chairman of the Department (Civil Engg., Textile Engg., EEE, CSE , IPE, Law, English, THM, Economics, Mathematics, Physics and Chemistry)
5. Additional Registrar (C-I & C-II)
6. Director Program Coordination
7. Controller of Examinations
8. Legal Adviser
9. Manager, Co-ordination Cluster I
10. Director, Admission & Student Affairs
11. Director, Procurement and Inventory
12. Director, Planning & Development
13. Chief Medical Officer
14. Deputy Librarian
15. Manager, Accounts (Cluster I & II)
16. Deputy Controller, Exam, Cluster -II
17. Deputy Director Admission Student Affairs
18. Sr. ICT Officer – with the advice to bring the matter in EUB website.
19. Assistant Manager, Module Archive and Library
20. Asst. Controller of Exam, Cluster –I
21. Asst. Manager, Program Coordination and Incharge (C-II)
22. Sr. Coordinator Officer and Incharge (Cluster-III)
23. Personal Assistant to Hon'ble Chairman (BoT), EUB
24. Sr. P.S to Vice Chairman – (with the advice to bring the matter to the kind notice of Hon'ble Vice-Chairman)
25. P.S to VC – (with the advice to bring the matter to the kind notice of Hon'ble VC), EUB.
26. Logistic Officer and Security Officer
27. Notice Board & Office File