

Ref: -EUB/FDE/RE.M.N/2023/24

Date: 22.11.2023

## Office of the Registrar NOTICE

### Review Meeting of Teaching Performance Evaluation, Summer-2023

This is for information of all concerned teachers of European University of Bangladesh that, the **Review Meeting of Teaching Performance Evaluation, Summer-2023** will be held on **29<sup>th</sup> & 30<sup>th</sup> November, 2023** according to the schedule given below:

| Schedule : Review Meeting |  |                       |          |                     |
|---------------------------|--|-----------------------|----------|---------------------|
| SN                        | Name of the Department   | Date & Day            | Time     | No. of Participants |
| 1.                        | Civil, Business, THM & Economics, LAW, English and IPE. (Cluster-II) | 29-11-2023, Wednesday | 11:00 am | 32+16+9+9+12+12=90  |
| 2.                        | EEE, Textile, CSE, Physics, Chemistry and Mathematics. (Cluster-I)   | 30-11-2023, Thursday  | 11:00 am | 29+11+18+4+4+10=76  |

### Room # 723

The departmental chairpersons and the concerned teachers are requested to attend the meeting as per above mentioned schedule.



**Md. Eunusur Rahman**  
Registrar  
European University of Bangladesh

### CC

1. Treasurer
2. Proctor
3. Associate Dean Business Administration and Director FDE
4. Chairman & Acting chairman of the Department (Civil Eng., Textile Eng., EEE, CSE, IPE, Law, English, THM, Economics, Mathematics, Physics and Chemistry)
5. Additional Registrar (all)
6. Director, Program Coordination
7. Controller of Examination
8. Legal Adviser
9. Manager, Co-ordination Cluster I (with the advice to bring the matter to the kind notice of all teachers.)
10. Director, Planning and Development
11. Director, Admission & Student Affairs
12. Director, Procurement and Inventory
13. Chief Medical Officer
14. Deputy Librarian
15. Manager, Accounts (Cluster I & II)
16. Deputy Controller, Exam, Cluster -II
17. Deputy Director Admission & Student Affairs
18. Sr. ICT Officer – with the advice to bring the matter in EUB website.
19. Assistant Manager, Module Archive and Library
20. Asst. Controller of Exam, Cluster -I
21. Asst. Manager, Program Coordination and In-charge (Cluster-II) (with the advice to bring the matter to the kind notice of all teachers.)
22. Sr. Coordination Officer and In-charge (Cluster-III) (with the advice to bring the matter to the kind notice of all teachers.)
23. Personal Assistant to Hon'ble Chairman (BoT), EUB
24. Sr. P.S to Vice Chairman & Registrar – (with the advice to bring the matter to the kind notice of (Hon'ble Vice-Chairman)
25. P.S to VC – (with the advice to bring the matter to the kind notice of Hon'ble VC), EUB.
26. Logistic Officer and Security Officer
27. Notice Board & Office File