

European University of Bangladesh (EUB)

2/4, Gabtoli, Mirpur, Dhaka-1216.

Vacancy

European University of Bangladesh (EUB) is one of the leading University in the private sector. We are looking for competent candidate for following positions.

- A) Director, (Finance).
- B) Manager, Procurement and Inventory.

Qualification & Experience for Director, (Finance):

Qualification:

Post Graduate degree in Accounting / Finance with 2nd class or equivalent grade.

Experience:

- i) At least 12 (twelve) years working experience in Finance and Accounts of which at least 7 years at senior level in a reputed organization.
- ii) CA course completed, ITP Exam qualified and Foreign training in Accounts or Finance will get preference.

Job Summary:

Manage the financial and accounting systems of the university. Develop financial plans, budgets and reports, and ensure compliance with financial laws and regulations. Provide financial advice to the university authority.

(B)Qualification & Experience for Manager, Procurement and Inventory:

Qualification:

- i. Master Degree in any discipline
- ii. Master Degree in Business Administration or Supply Chain Management will get preference.

Experience:

- i) At least 12 (twelve) years working experience in relevant field of which at least 7 years at senior level in a reputed organization.
- ii) Preference will be given who has work experience in private / public university

Job Summary:

Responsible for the operational and administrative management of quality purchasing, supplies and inventory. Manages supplier relationships, procurement, and inventory management of specific product lines

